2026 PTAC UNIT RENEWAL GUIDE (Charters that Expire on December 31, 2026).

All units must be renewed no later than December 31, 2026. Units that don't renew on or before December 31st will be dropped; **there is no longer a grace period.**

Review the items below to ensure a smooth unit renewal process.

- Units will, by default, register for a 14-month term, with a pro-rated fee of $8.50 per month. All units will have an expiration date of February 29, 2028.
- All unit leaders must be current with their Safeguarding Youth Training (SYT) prior to completing the unit renewal.
- All unit leaders who have an SYT expiration date in January 2027 should renew their certification before the unit renewal is processed.
- Minimum Adult Positions Required for ALL units:
    - Charter Organization Representative (1)
    - Committee Chair (1)
    - Committee Members* (2, minimum)
        - New Member Coordinator & Pack Trainer meet the minimum criteria.
    - Unit Leader (1)
        - Cubmaster (Pack), Scoutmaster (Troop), Advisor (Crew), Skipper (Ship)
    - Den Leader (1, minimum) – **requirement only for Packs.**
- Units must renew with a minimum of 5 primary (paid) youth registered (multiple registration youth do not meet the minimum requirement).
- Youth who turn 18 years of age must complete an adult application (pages 3 & 6, or online) and SYT certification, within a month of their birthday, to maintain active membership.
    - Can register as an Asst. Scoutmaster or Unit College Reserve in a troop
    - Can register as a Unit Participant, through the age of 20, in a Crew or Ship.
- **Start early!** The holidays sneak up on everyone, try to complete the renewal process as early as the end of November.
- All new adult leaders recruited in the fall should have an adult application (pages 3 & 6, or online) and SYT certification completed and submitted by end of October!
    - It is recommended that adult positions changes be made before December.
- Encourage youth working on their Eagle Rank to submit their paperwork for Council approval by December 15th.

Units that don't renew before December 31 will experience a disruption in access to ALL Scouting America membership and resources!