

Pathway to Adventure Council

2025 - 2026 Membership Renewal Webinar

November 18, 2025

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Scope of Webinar and Slide Deck

- Understand the “WHY” of Membership Renewal
- Show Screenshots of the Unit and Membership Renewal Website
- Provide tips and suggestions to assist with Membership Renewal and Retention
- This material is a supplement to the Scouting America materials referenced within this slide deck
- Please note, the Membership and Unit Renewals are different payments

Understanding the “WHY”

- First question, how many of our Unit Leaders and Scouting Families are new to the Membership Renewal process?
- All the members we retain through timely renewals provides us the opportunity to share the benefits and values of Scouting America to more of our youth and their families.
 - We did NOT say stop recruiting.
 - Rule of Thumb: Retention = Re-recruiting our existing Scouts, Leaders and Family Members
- Please remember, ***“Leave No Scout Behind!!!”***

Unit and Membership Renewal

Scouting America provides an online process for member and unit renewals. Below are several resources to help ensure a smooth and efficient renewal experience. All units and members currently registered with Scouting America must complete this process annually.

Renewal Reminders



Renewal Reminders

Scouting America



National Link:

**[https://www.scouting.org/resources/
unit-and-membership-renewal/](https://www.scouting.org/resources/unit-and-membership-renewal/)**
(Includes a brief video)

Member and Unit Renewal Process

Unit renewal and member renewal are no longer be one and the same. Membership is now a set 12 month term from the time of registering regardless of when the unit renews. Youth and adult leader membership are separated from the unit renewal.

Unit Renewal Steps

- 1 Login**
At My.Scouting.org and go to Organization Manager (Unit Leader, Committee Chair, Chartered Organization Representative, or COR designee have access).
- 2 Click On "Unit Renewal" on the menu**
- 3 Validate Information**
- 4 Review Information**
Make any necessary changes.
- 5 Enter your name in the signature field**
- 6 Pay and Submit**

The annual charter agreement is mandatory and must be obtained outside of the electronic process. After completing the updated charter agreement, please file it in the unit's records at the council office.

Individual Renewal Steps

- 1 Login**
At My.Scouting.org
- 2 Select the Notice Icon**
Found in the top right corner
- 3 Select pop up option**
"Registration for John Doe is expiring soon, click here to renew."
- 4 Review Information**
Select "Go To Payment"
- 5 Agree to the Terms & Conditions**
- 6 Confirm / Edit Scout Life subscription**
- 7 Enter / Confirm Credit Card info**
- 8 Select "Place Order"**
- 9 Select "Complete Registration"**

Key Steps for Membership & Unit Renewal (PDF)

– Job Aids

Job Aids - Councils

- Council Processing Individual Renewal Aug. 2025
 - Council Processing Individual Renewal Aug 2025 Video
- Council Processing Unit Renewal Oct. 2025
 - Council Processing Unit Renewal Aug 2025 Video

Job Aids - Individual / Unit

- Adults / Self or Parent/ Youth Renewing Their Membership Sept. 2025
 - Video coming Soon
- Renewing Multiple Positions Sept. 2025
- Unit Processing Unit Renewal Oct. 2025
 - Unit Processing Unit Renewal Aug. 2025 Video
- Unit Key 3 Renewing Members Aug 2025
 - Unit Key 3 Renewing Members Aug 2025 Video

Job Aids - General

- Approvals for Units and Member Renewals Aug. 2025
- Members Without Units Aug. 2025

– Additional Resources

- [Renewal Guidance for Councils, Commissioners, and all interested in renewal 08.07.2025](#)
- [Member Care and Renewals Webinar Recording 02.06.2025](#)
- [Member Renewal Infographic](#)
- [Annual Renewal Process Webinar Presentation 10.29.24](#)
- [Annual Renewal Process Webinar Recording 10.29.24](#)
- [Annual Member and Unit Renewal Webinar Presentation 6.18.24](#)
- [Annual Member and Unit Renewal Webinar Recording 6.18.24](#)
- [Unit and Member Renewal Processes May 2024](#)
- [Checklist for Councils](#)
- [Checklist for Units and Commissioners](#)
- [Council Membership Tools Webinar Presentation 4.25.24](#)
- [Council Membership Tools Webinar Recording 4.25.24](#)
- [2024 NAM Partial Presentation \(Deck has been revised to slides only relevant to the new processes\)](#)
- [Scoutbook Plus Updates](#)

General Membership Renewal Tips

- Membership Fees will be separated from unit renewal
- Payment of yearly membership fees will be completed with a family /self-pay option
- The unit can elect to pay the Scouting America membership fees for any member of the unit
- All adult leadership changes need to be completed 30 days prior to Unit Renewal
- All membership changes, not updates, need to take place in my.scouting and not through Scoutbook
- Please contact your DE if you have any questions regarding your Membership Renewal
- Potential Membership errors:
 - SSN is missing
 - Email address is missing
 - SYT has expired
 - NOTE: SYT expires yearly
 - CBC is missing
- To avoid these potential errors, consider performing an audit of your roster **quarterly** to identify any missing information
- Units can update emails in My.Scouting & Scoutbook themselves
 - These changes can be verified through your unit roster on the following day

Membership Renewal Tips & Suggestions

- **Units should strongly consider paying the Membership Fees for their families at their Service Center on a quarterly basis (then the family reimburses the unit)**
 - If you do not pay for your families, please inform them once their Membership Renewal window opens and follow-up that they have completed their renewal
 - We cannot assume all families receive or pay attention to their renewal notifications
- If your unit's current Membership Renewal process is working, please do not change what you are doing

<BUT>

- If your unit is struggling with your Membership Renewals, then please consider changing your approach
- No matter your approach, please make sure your families are aware of your unit's Membership Renewal plans
- A unit's goal: Do not let your families enter their lapse period!!!!

Membership Renewal Tips & Suggestions

- Notices will be sent 60, 30, 15, 7 and 1 day(s) out, as well as 1 week after expiration until the registration is renewed.
- A text reminder system has also been implemented. The first text will go out at 45 days from expiration.
 - ***NOTE: After 60-days lapsed, you will need to complete a new application to re-register.***
- Adults need to have their Youth Protection Training current to renew (ROT: Greater than 30 days from their expiration date).
- Scout Life Subscriptions will be selected by default. If a member does not want to subscribe, then they need to uncheck the box.
- Unit can go into their roster and select “Opt-Out” for a member if you know they have left the unit.
 - ***NOTE: A unit can only pay for those members who are within their 60-day renewal window, meaning a unit will need to make payments every 2-3 months to avoid having a lapsed membership of any of their families.***

Membership Renewal Tips & Suggestions

- If a unit will pay for their members, please do not hold up a Membership Renewal if the family cannot afford the “unit dues”.
- If a family is struggling to pay, either unit can pay, or family could talk with their DE and pay at council.
- AOL Scouts who have crossed over will show an expiration date that is the date they crossed over to a Troop
 - Their renewal date needs to be monitored by that Scout’s Troop
 - Do not assume that Scout’s expiration date is 12-months from the crossover date, as this is rarely the case!!!
- What you can do to “Save” a Member who has Opted Out
 - Reactive:
 - Be prepared to contact Members who have Opted Out
 - Ask why. What can we learn for the future.
 - Invite them to re-join.
 - Offer information about other Units in their area.
 - Proactive
 - Reach out to any member who’s not attending meetings, outings or not advancing

PTAC Membership Renewal Tips & Suggestions

- Does your unit have a New Member Coordinator (NMC)?
- If yes, provide them with a Tracking Report so they can follow-up with the families within your unit.
- Why utilize your New Member Coordinator?
 - Can help your unit leaders with renewals, especially if a larger unit
 - They already are that “Welcoming” person and known by the new families in your unit.
 - They should know through tracking & monitoring, if your Scouts and their families are attending meetings and events along with advancing prior to Membership Renewal. Avoids surprises!!!!
 - Allows a unit to learn why a family and their child is not attending so you can address their issues or concerns.
 - Helps to create an environment where families will remain active in your unit, which improves youth and adult retention and avoids surprises at Membership Renewal.
- If you do not have an NMC, does your unit have an active COR/IH or parent who is willing to help?
- Following slides give 2 examples of Tracking Reports options

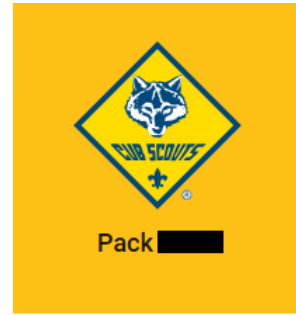
Tracking Report Option 1

1. Unit can go their unit screen in my.scouting and select from either Roster or Reports.

2. This screen shot shows all available reports when the “Reports” tab is selected.

3. The report option (in this screenshot) is to see those members (youth & adult) who are due to renew their membership is the “MEMBERS DUE TO RENEW” report.

NOTE: Your unit members will not appear on this report until they are within their renewal window.



Organization Manager

Unit Pin

Unit Dashboard

Roster

Reports

EXPLORER POST SPECIAL INTEREST REPORT

A report of all active Explorer Posts, showing Community Organization, membership and their special Interest code.

[Run](#)

FUNCTIONAL ROLE ASSIGNMENT REPORT

Listing all functional roles assigned by unit. Can be sorted by role.

[Run](#)

MEMBER OPTED-OUT REPORT

This Report lists all members who have Opted to not renew.

[Run](#)

MEMBERS DUE TO RENEW

This report lists all members due to renew within 2 months or who are lapsed.

[Run](#)

MEMBERS WHO HAVE RENEWED

This report will list all members, youth and adult, who have renewed this year. You can adjust the date range as needed.

[Run](#)

MEMBERSHIP TOTALS REPORT

The Membership Totals Report returns a detail list of each active unit within the structure of the district or council. By unit, the reports give you demographic data such as the number of youth and adults, male and female along with the chartered organization and charter expiration date.

[Run](#)

NON RENEWED MEMBERSHIP REPORT

This report will allow you to identify all those who dropped their membership within a specified date range, youth and or adults.

[Run](#)

RECORD OF CHANGE

The Record of Change report will give you a detailed list, for the date range selected, of all registration changes such as, new enrollment, transfers, drops, multiples, transfers etc. This report will report the members name, unit and status code.

[Run](#)

RECORD OF CHANGE REPORT - ADULTS

The Record of Change Report - Adults, will give you details for all changes to adult registration within the dates selected, of new, dropped and transferred Adult volunteers. It will report name, unit and status.

[Run](#)

Will need to generate a new report either quarterly or least monthly as new names will appear as they enter their 60-day window!!!!

Tracking Report Option 2

1. With this option, a Unit can go their unit screen in my.scouting and select “Roster”.

2. The report option (in this screenshot) is to select “Export Roster”. This option shows the Expiration Date of all members (youth & adult) as of the date you pull this report.

Name	Member ID	Role	Gender	Grade	SL	Registration Status	Renewal Status	Opt Out	Expiration Date
		Committee Member	F			Re-Registered	Eligible to Renew		12/31/2025
		Cubmaster Trained							
		Unit Advancement Chair	F			Re-Registered	Eligible to Renew		12/31/2025 12/31/2025
		Den Leader Trained	M			New	Current		09/30/2026
		Committee Chair	M			Re-Registered	Eligible to Renew		12/31/2025
		Den Leader	M			Re-Registered	Eligible to Renew		12/31/2025
		Committee Member	M			Re-Registered	Current		10/31/2026
						New	Current		04/30/2026 09/30/2025

3. The next 2 slides will show why this report is the better “proactive” option.

NOTE: The Expiration Status does not appear on the Members Due to Renew report. The Intermediate Expiration Status does not carryover on the Exported Roster report (ex: “Completed” status shows as “Re-Registered”, but you can see the expiration dates of all your members (youth & adult).

Tracking Report Option 2

1. This is the copy of the “Roster Report” that appears after selecting the Export Option from the previous page.



This information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council	Pathway to Adventure 456	Export to CSV	Export to PDF
District	Tri-Star 7		
Organization Name	[REDACTED]		
Spin Type Code	0413		
Tenure	813		
Report Generated By	Richard Romani		
Date Report Generated	06/23/2024		

2. The next option is to select the “Export to CSV”. This report creates an editable spreadsheet with the complete list of all registered Youth and Adults in your unit.

[RELOAD](#)

[<](#) [<<](#) [>>](#) [>](#) Page of 3 [GO](#)

Member ID	Prefix	First Name	Middle Name	Last Name	Suffix	Position Name	YPT Status	YPT Completion Date	YPT Expiration Date	Street	City	State	Zip	Email	P/G Email	Phone	Registration Expiry Date
⚙ ⚙ ⬆ ⬇							⚙ ⚙ ⬆ ⬇	⚙ ⚙ ⬆ ⬇	⚙ ⚙ ⬆ ⬇		⚙ ⚙ ⬆ ⬇	⚙ ⚙ ⬆ ⬇	⚙ ⚙ ⬆ ⬇		⚙ ⚙ ⬆ ⬇	⚙ ⚙ ⬆ ⬇	⚙ ⚙ ⬆ ⬇

Tracking Report Option 2

This screen shot shows the CSV Excel file of the “Roster Report”.

Member ID	Prefix	First_Name	Middle_Name	Last_Name	Suffix	Position_Name	YPT_Status	YPT_Completion_Date	YPT_Expiration_Date	Street	City	State	Zip	Email
						Youth Member	Never Taken							
						Youth Member	Never Taken							
						Youth Member	Never Taken							
						Youth Member	Never Taken							
						Youth Member	Never Taken							
						Youth Member	Never Taken							
						Committee Member	Current							
						Youth Member	Never Taken							
						Cubmaster	Current							

NOTE: An adult will not receive a renewal notification if the email address is missing.

- Highlight the Header row and click on filter option.
- Then click on the Registration Expiry Date arrow.
- Select “Oldest to Newest” sort option.

NOTE: this option allows a unit to be proactive as you can see the expiration date of all your youth and adults, even before they are within 60 days of their expiration date.

P_G_Email	Phone	Registration_Expiry_Date	Membership_Status	Is_Yearly_Membership	Is_Yearly_Membership_Renewal_Paid	Is_Manual_Membership_Ended	Is_Unit_Less_Than_60_Days_Expired	Is_Auto_Renewal_Opted_Out	Opt_Out_Reason
		9/30/2024	Re-Registered	Yes			No		
		10/31/2024	Re-Registered	Yes			No		
		10/31/2024	Re-Registered	Yes			No		
		10/31/2024	Re-Registered	Yes			No		
		10/31/2024	Re-Registered	Yes			No		
		11/30/2024	Re-Registered	Yes			No		
		12/31/2024	Re-Registered				No		
		12/31/2024	Re-Registered				No		
		12/31/2024	Re-Registered				No		

Steps for Unit's Renewing their Members

1. Unit Key 3 Member Log on to my.Scouting.org, navigate to Organization Manager>Roster.
 2. Select the members you want to renew.
 3. Create renewal orders.
 - Review/select the positions to renew for each person. Create renewal orders.
 4. Select payment method.
 - Pay online by Credit Card or ACH.
 - Follow prompts to use a saved credit card or add a new one.
- Additional Resources: ➤ Unit Renewal Job Aids and Videos can be found at scouting.org/renewals. These tools will walk you through the process step by step.
 - ***NOTE: Who ever starts the Member Renewal (Family or Unit) should complete the process as switching will create an issue in the system and will require Registrar assistance to correct for submission.***

Steps for Parents Renewing their Youth's Membership

1. Log on to my.Scouting.org.
 - If the parent/guardian does not have a my.Scouting account, an account must be created in the parent/guardian's name. Visit <https://my.scouting.org/> to create an account. You will need the scout's member ID number to link to the parent/ guardian account. The member ID number can be provided by the Unit leader, Committee chairperson or unit membership chair (or from the membership renewal emails you should have already received).
 - Only the parent/guardian that is linked to the scout will be able to renew them when it is time for the annual renewal.
2. Click on the notification icon (should have a “red” notification symbol).
 - You can only renew one youth member at a time.
 - Follow prompts through renewal process and e-sign for renewal.
3. Select payment option.
 - Pay online.
 - Follow prompts to pay by credit card. You have now completed the process for this youth member.
 - Pay at the office.
 - Follow the prompts to print the document and submit it with payment to the local council office.
- 4. Repeat the process for each youth family member.**

Unit Renewal Guide for Unit Key 3 Member to Renew Individual Members of the Unit

August 2025

Reminders:

- Key 3 members or their delegates can renew the youth.
- COR/CUR or their delegate can renew the adults as well as the youth.
- This process only renews the selected individuals. The unit renewal process is a separate process.
- A unit can renew their members three months prior to expiration.

Expiration date = June 30, renewal opportunity begins April 1.

- There is a two-month lapsed period after the member expires.

Expiration date = June 30, lapse period ends Aug 31, will drop Sept 1.

NOTE: Only COR's can initiate & approve Adult Renewals. Any other unit Key-3 will receive an error message. An Adult can initiate their own Renewal, but the COR must approve.

- Notices will be sent 60, 30, 15, 7 and 1 day(s) out, as well as 1 week after expiration until the registration is renewed.
- New for 2025, a text reminder system has also been implemented. The first text will go out at 45 days from expiration.

Membership Renewal - Unit Pay

- Go to Org Manager, Roster, click on who they want to renew.
- Then instead of clicking renew members, they click Print and then Unit Payment of Membership Renewal.
- Form will download an “invoice” sheet that shows the names of the people to renew and the fees.
- Unit can turn in this “invoice” to Council with payment, and Council will manually post the renewal.
- Please do not come to your Service Center without your proper paperwork as this can either delay approval or require you to come back on another day if the Registrar cannot access your paperwork.



For use when your unit is paying for membership Renewal but you need to pay at the office.

Turn this paperwork along with payment to the council office by the 15th of the month.

Council Heart of America Council 307
District Pelatthe 75
Unit Type Post
Unit Number 8008
Date Printed 07/17/2024

Members to be Renewed

First Name	Last Name	Position	Member ID	Scout's Life Subscription
Deakon		Youth Member		No
Charli		Youth Member		No

Members to be renewed: 2

Fees Due	Total	Amount
BSA Youth Registration	2 youth(s)	\$ 100.00
BSA Adult Registration	0 adult(s)	\$ 0.00
Council Program Fees	0 fee(s)	\$ 0.00
Scout's Life Magazine Subscription	0 subscription(s)	\$ 0.00
	Total	\$ 100.00

For use when your unit is paying for membership Renewal but you need to pay at the office.

Turn this paperwork along with payment to the council office by the 15th of the month.

Council
District
Unit Type
Unit Number
Date Printed

Pathway to Adventure 456
Five Creeks 9
Pack
[REDACTED]
08/02/2024

Members to be Renewed

First Name	Last Name	Position	Member ID	Scout's Life Subscription
Hugh	[REDACTED]	Youth Member	[REDACTED]	Yes
Sarah	[REDACTED]	Youth Member	[REDACTED]	No

Members to be renewed: 2




Fees Due	Total	Amount
BSA Youth Registration	2 youth(s)	\$ 170.00
BSA Adult Registration	0 adult(s)	\$ 0.00
Council Program Fees	2 fee(s)	\$ 24.00
Scout's Life Magazine Subscription	1 subscription(s)	\$ 15.00
	Total	\$ 209.00

How to pull Paperwork if unit comes to the Service Center to Pay without proper report

NOTE: The unit would have to manually add or delete the Scout's Life subscription and adjust the totals

NOTE: Paperwork needs to be submitted by the 15th of the month to allow registrar time to manually enter all information into the system (No Unit Approval of membership required)

Membership Renewal - Example of a PTAC Renewal Receipt Breakout

Summary		
	BSA Non-Unit Adult Reg [REDACTED] Valid until June 2025.	\$65.00
	Council Fee [REDACTED] Valid until June 2025.	\$12.00
	Administrative Fee	\$2.31
<input type="checkbox"/>	Scout Life Magazine ? [REDACTED] Valid until June 2025.	\$15.00

3% Credit Card
Processing Fee

NOTE: There is a \$1 Fee if
paying via the ACH option.

There is no fee if paying
with a personal check, which
only applies if paying at the
Council Service Center and
not online.

Membership Renewal - Example of a my.scouting / My Applications screen shot

NOTE: Credit Card is on file and can now Auto Renewal.

Need to ensure this credit card is current for Auto Renewal to process upon expiration date.

MEMBERSHIPS

TRANSFER / MULTIPLE APPLICATIONS



MY APPLICATIONS

MY RENEWALS

MEMBERSHIPS

!

Only memberships added or renewed since August 2023 will display here (functional positions excluded). To view a list of all your positions, select My Profile.

Personal Information	Expiration Date	Renewal Status
<div><div><div></div></div><div>Pathway to Adventure 456</div></div>	30 June 2025	Active Auto Renewal
		<div>OPT OUT AUTO RENEWAL</div>
<div><div><div></div></div><div>Pathway to Adventure 456</div></div>	30 June 2025	Active Auto Renewal
		<div>OPT OUT AUTO RENEWAL</div>

NOTE: Scouter has multiple registrations

E-checks (New):



Units may now pay via E-check. Select the US bank account option. Processing might take 7 days. E-checks avoid the challenges created by ACHs. \$1.00 processing fee.



Avoid using a cell phone to do Unit and Member renewals.

- **Is there a fee if the unit pays by unit check and not through the ACH payment option?**
- **No, if paid at the Council office**



Q & A

Thank you for your time and
participation



Appendix

Individual Registration Renewal Adult/Self or Parent/Youth

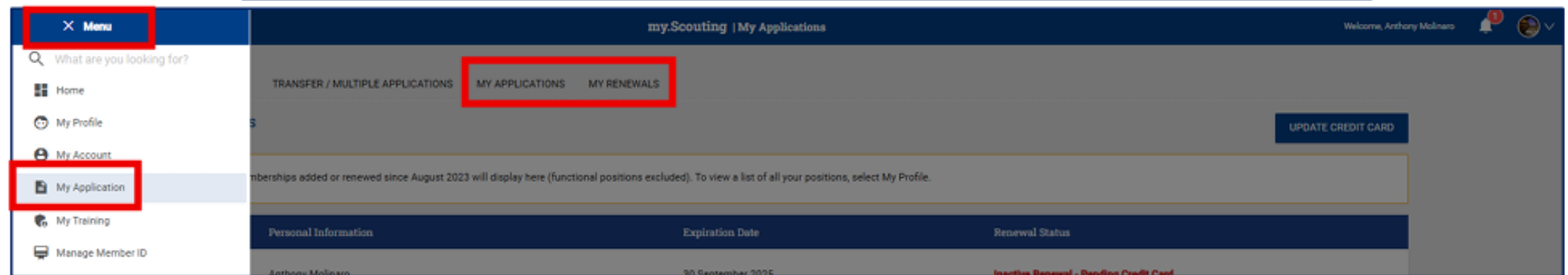
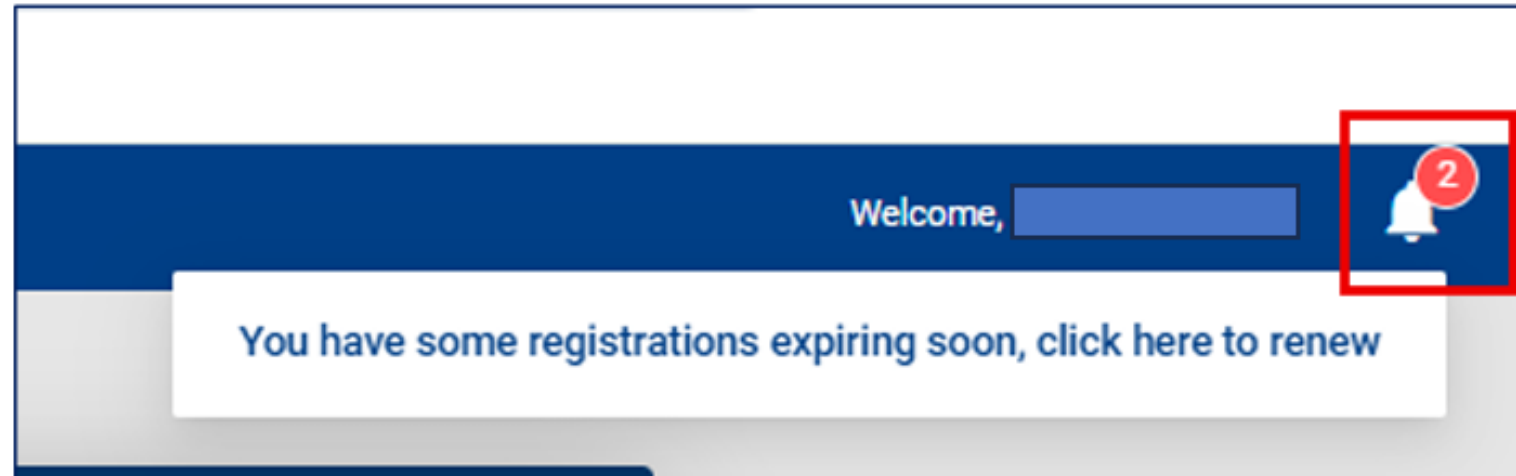
**Coming to the Service Center to Pay without
proper report**

Individual Registration Renewal Adult/Self or Parent/Youth

- Parents and Adults can renew membership(s) online two months before their membership expires.
- The steps outlined below are the same for an adult processing their own renewal and for a parent processing the renewal on behalf of their youth.
- If the youth isn't showing for the parent, then the council would need to check the data in the person records as well as confirm the parent is linked to the youth as the primary parent.
- A membership renewal notice is sent via email with a link that can be used to renew the membership.
- The notice will be sent 60, 30, 15, 7 and 1 day(s) out, as well as 1 week after expiration until the registration is renewed.
 - **New for 2025, a text reminder system has also been implemented. The first text will go out at 45 days from expiration.**

Access the renewal by either:

1. Clicking the link in the email or text renewal reminder will prompt you to sign in to My.Scouting.
2. Log in to My.Scouting. Either click the red notification icon in the top right by your name or go to Menu>My Applications>My Renewals. Select "Start Renewal."



- It is in this area that you can select “Opt Out of Renewing” if you are not continuing with this specific position. Be aware, if you select Opt Out in error, you will have to contact your local council to be opted back in.
- Select “Start renewal”

MEMBERSHIPS TRANSFER / MULTIPLE APPLICATIONS MY APPLICATIONS **MY RENEWALS** 2025

MY RENEWALS FILTER CLOSED

Personal Information	Expiration Date	Application Status
! Multiple Positions are not displayed in this section, Click Start Renewal to see the full list of positions you can renew		
Committee Member Troop 0004	09/30/2025	Registration is soon to expire

OPT OUT of RENEWING Start Renewal

- All positions (paid and multiple) eligible to renew will be displayed on the renewal screen.

You can also choose to display/renew multiple positions in a different council.

Toggle this option on by clicking on it.

Those positions will then be displayed at the bottom in the section “Additional Multiple Positions.”

- *Multiple is defined as an individual with more than one position associated with the same member number. The paid position is the primary, and the non-paid positions are the multiples.
- Confirm the following:
 - Correct position is marked as primary (Paid).
 - You can change the designation by clicking “Select as Primary Position” under the appropriate position.
 - Only positions to be renewed for another year are still displayed on the screen.
 - You can remove a position by clicking the trash can icon under the appropriate position.
- Once everything is listed correctly for the renewal, select “Go To Payment.”

Current Memberships

The following position(s) will be renewed, Select Remove Positions on those you do not want to renew.

Select if you want to also renew intercouncil multiples.
 ☒

Troop 0004 B

Committee Member

Current Expire Date: 09/30/2025
 Future Expire Date: 09/30/2026

Primary Position ✓

Troop 0004 G

Committee Member

Current Expire Date: 08/31/2025
 Future Expire Date: 08/31/2026

☒ Select as Primary Position
 ☐ Remove Position

Rose Bowl 1-01

Merit Badge Counselor

Current Expire Date: 09/30/2025
 Future Expire Date: 09/30/2026


☐ Remove Position

Additional Multiple Positions

No additional multiple registrations found.

Go back to My Renewals

Go To Payment


Scouting America
 Membership Growth

You will be prompted to sign and agree to Scouting America's Terms and Conditions. (Please review before signing).

Click on "Go To Checkout Summary."



Terms and Conditions

Note: The annual national registration fee is nonrefundable.

Leader Requirements

Scouting America is open to all who meet the requirements, and leaders are selected based on individual merit. Adult leaders must possess the moral, educational, and emotional qualities that Scouting America deems necessary for positive leadership to youth. They must also:

- Abide by the Scout Oath, Scout Law, and Scouter Code of Conduct. The Scouter Code of Conduct can be found at www.scouting.org/health-and-safety/gss/bsa-scouters-code-of-conduct/.
- Subscribe to the precepts of the Declaration of Religious Principle.
- Reside within the USA or a U.S. territory, be a U.S. citizen residing outside the USA, or be a non-U.S. citizen residing outside the USA unless you will be holding a position in the BSA National Council (e.g., the duly elected local council

By signing here you agree and accept the Terms and Conditions of Scouting America.

Back

Go to Checkout Summary

The checkout page shows a summary of the fees and allows you to adjust the Scout Life Magazine Subscription.
NOTE: The default is to subscribe. You will need to “uncheck” the box if you do not wish to subscribe.

Member Information 2 Payment/Checkout

Summary

BSA Youth Registration (Trad.) <small>Duration: 12 months Valid until February 2025</small>	\$80.00
Administrative Fee OLR	\$2.85
Scout Life Magazine <small>Duration: 12 months Valid until February 2025</small>	\$15.00
TOTAL AMOUNT DUE	\$97.85

Payment Details

CARD INFORMATION

* Cardholder Name:

At the bottom you can select “click to print for manual pay” if paying at the local council. This will create a fee summary pdf document that should be printed and taken to your council along with your renewal fees.

If paying online, proceed to enter your payment information.

The payment process will default to the billing address record on file. Please confirm this address compared to the payment method you are using. If the payment method uses a different address, you can change it by unchecking “Same as saved address.”

BILLING ADDRESS

Same as saved address ☒

* Country: USA

* Address Line 1: 1325 W Walnut Hill Ln

Address Line 2:

* City: Washington

* State/Region: DISTRICT OF COLUMBIA

* ZIP Code: 20001

Place Order

You will be presented with a receipt. You can print the receipt if needed, then select “Complete Registration” option at the bottom and you will be directed back to your applications in my.Scouting.
(A receipt can be printed later if needed.)

Your Receipt

Application ID: [blank]
Transaction Date: February 14, 2024
Unit: Troop 0098 Saint Anthony Catholic Church

Welcome to Boy Scouts of America!
We're excited you've decided to build a Scouting adventure with the organization listed above.
Once your registration has been processed, you will receive an email with contact information, a membership card, and additional details about Scouting.
Thank you again. You've made a great choice! Let the fun and adventure of Scouting begin!

Registration Details:
Scout ID: 1325 W Walnut Hill Ln, Washington, DISTRICT OF COLUMBIA, 20007 USA
District: Washington DC 11
Order ID: 13643

Item	Amount
BSA Youth Registration (Trail)	\$ 86.00
Council Fee	\$ 2.04
Scout Life Domestic Rates	\$ 15.00
Total Amount	\$97.04
Total Paid	\$97.04

Payment Summary:
BSA Youth Registration (Trail) \$ 86.00
Council Fee \$ 2.04
Scout Life Domestic Rates \$ 15.00
Total Amount \$97.04
Total Paid \$97.04
Amount Due \$0.00

YOUR TROOP [blank]
YOUR COUNCIL National Capital Area Council

[Print Receipt](#) [Complete Registration](#)

Once the renewal has been completed, it will no longer show under “My Renewals” in the My.Scouting account since it is completed.







How to pull Paperwork if unit comes to the Service Center to Pay without proper report

Log into my.scouting.org

Click on Organization Manager for the unit

Click on Roster

Select those that are renewing (their renewal status will be Eligible to Renew) by clicking on the box in front of the name

<input type="checkbox"/>		Youth Member	M	Eligible to Renew		09/30/2024
<input type="checkbox"/>		Youth Member	F	Current		12/31/2024
<input type="checkbox"/>		Youth Member	F	Eligible to Renew		09/30/2024

Click on the Print icon (it's a drop-down)

Click on Unit Payment of Membership Renewal. A report will be generated that the unit can print out and bring to council with payment. See example below.