ScoutsBSA Summer Camp GUIDE TO REGISTRATION

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CAMP BLACKHAWK & CAMP WOLVERINE **REGISTER HERE:**

https://scoutingevent.com/456-OSR2024

https://pathwaytoadventure.org/outdooradventure/#ScoutsBSACamping



• HAVE YOU ALREADY MADE A SITE DEPOSIT?

IF YOU HAVE NOT ALREADY MADE A SITE DEPOSIT, START ON PAGE 2 TO MAKE A NEW REGISTRATION

IF YOU HAVE MADE A DEPOSIT, SKIP AHEAD TO PAGE 5



- After clicking the Register button for the desired subcamp and session of camp, you will be prompted to enter the number of participants. This can be adjusted later on if needed, but is easiest to update at this step.
- If you will have below the minimum number of registrants allowed, contact <u>ptac.camping@scouting.org</u> to make accommodations.

Owasippe Summer Camp June 16, 12:00 AM: Session I - Wolverine Camp Wolverine)	View Pricing
Wolverine Youth	Wolverine New Scout (Since 1/1/24)	Wolverine Adult
Cost: \$385.00	6 ~) Cost: \$385.00	5 V Cost: \$200.00
Adult Guest		
Cost: \$0.00		
	Registration Closes: Sat	Register 11:59 PM (Wolverine Youth early discount ends)

Click "Register

SUBMIT REGISTRATION CONTACT INFORMATION, TROOP INFORMATION AND MAKE CAMPSITE SELECTION

Change Information	n for DeVries, Dalton
First Name Dalton	Last Name DeVries
Primary Contact Email	Phone Mobile E
Unit Information Select Unit Troop 9900 G of Aloha Council	
Campsite Campsite Details You need campsite space for 31 and all have been assigned Wolverine Site 24 (45 max capacity) - Assigned 31 Participants	Campsite Preference Comment Campsite preference comment
	Done

• You will be the "Registration Contact" for the troop. You will receive all information via email and future tasks to complete prior to summer camp.

• Email or phone number can be changed later if needed. We recommend the adult leader who will be acting as Scoutmaster while at camp is made the registration contact, or is forwarded all information.

Select your unit

• Select your campsite. If needed, view our campsite maps on the camping resources page <u>here</u>



Calendar Event De	tails Registration Deta	ils		Lo	okup 👻 💄 Sign In 👻
Session I - Wolverine	- • Owasippe Sum Check Out	mer Camp		4421: Troop	9900 G of Aloha Council
Registration Contact			^	A Check Out Required	1
DeVries, Dalton Checkout Required Update Information	Autofill	Preview	Information	Registration closes in 1 participants that require are not held until check	39 days: You have 9 Check Out. These spots out is completed.
		Additional Actions		A Campsite	
4 Wolverine Youth			^	Assigned Campsite: 9 in Wolverine Site 24	
Wolverine Youth Checkout Required	Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00	Wolverine Youth Checkout Required	Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00	Regular Price:	\$3,000.00 Q
Update Information	Autofill	Update Information	(1) Autofill	Pending Early Discount*:	-\$90.00 🔍

PLEASE NOTE:

THIS YOUR REGISTRATION NUMBER. IT WILL ALSO BE SENT IN A CONFIRMATION EMAIL

IT IS NEEDED WHEN LOGGING BACK IN

PLEASE NOTE: YOUR REGISTRATION HAS NOT BEEN COMPLETED NOR IS YOUR CAMPSITE RESERVED OR ATTENDEES REGISTERED UNTIL DEPOSIT IS PLACED

Owasippe Summer Camp : Session	I - Wolverine 🔉 🔤	x ×		¢	Ø
pathwaytoadventurecouncil@247scouting.com to me ▼	6:31PM (1 minute ago)	☆	::)	¢	:
Thank you for <u>starting</u> the registration process for Owasippe Summer	Camp				
YOUR REGISTRATION HAS NOT BEEN COMPLETED NOR ARE Y	OUR SPOTS RESERVED				
If you need to log back into the system to finish the registration or to n here or by visiting <u>https://scoutingevent.com//456-C</u> and enter 45 21 under the myregistration link at the top or the website.	nake changes that can easily be a ring this email address and your r	accomp registrat	lished b tion nun	y <u>click</u> nber	ing



OWASIPPE SCOUT RESERVATION



- The \$100 minimum amount due is for your deposit.
 Paying the full amount due is not required at this time
- Continue to check out button

Participant Summary	•
Financial Summary	*
Payment Options	*
 Pay \$100.00 minimum amount due Pay \$970.00 full amount due 	
○ Pay other amount \$100.00	
Required minimum due is \$100.00	Checkout

- Enter billing information
- Confirm you understand the cancelation policy
- Choose your payment option. You can pay online by e-check or credit card
- A 3% fee applies to all credit/debit card transactions
- Enter payment information
- Once the 'authorize payment' button is pressed the campsite is booked and you may continue on to the next steps!

ncellation Policy all programs offered by the Pati ce well in advance. These plan ards, rental and purchase of ec t of a program fee. When an in luded in ordering of materials a uncil for registration, equipmen I not be refunded. Individuals ou receive a refund of fees paid, fundable under any circumste event will receive a 50%, refu adline, unless there is a medi Adventure Council, BSA 617 E.	hway to Adventure Council, BSA, a great deal is include, but are not limited to, staff, food, pr quipment, and in some cases, items of clothing dividual or group make a reservation for an at and staffing for that event. Refunds: Expenses t, services, fees, transportation, or contracts e r groups that cancel a program reservation 30 less a 15% administrative charge. 3% credit/ ances, even if an event is canceled. Cancel ind of fees paid. No refunds will be made at ical or other emergency. All cancellations m Golf Rd. Suite 101 Arlington Heights, IL 6000	of planning and purchasing takes ogram materials, patches and g such as T-shirts that are given as tivity or program, these items are paid by Pathway to Adventure ntered into on behalf of a participant days prior to the date of the event <i>debit card convenience fee is non-</i> lations made 30-15 days prior to fter the 15 day cancellation ust be in writing and sent to Pathway 5
I ave read and agree to the c	ouncil policies (required)	^
Bank Routing Information	Your bank account will be	charged in the amount of \$100.00
name on checking account		
routing number		Help
account number		Help
confirm account number		Help
bank name		
ି	CERTIFIED MAXACY Privacy Terms	TCHA



IF YOU HAVE MADE A DEPOSIT, START HERE

To access your registration, enter your email address and registration number and click "View Registration"

If you have forgotten your registration number, click "Forgot Registration Number" and enter your email address on the next screen.

O T	View Existing Registration	0
ils	Have a Log In Account? If so, log In to see existing and previous registrations	L
	Registration Contact Email Address	
III	Registration Number	
	View Registration Forgot Registration Number	skh
	Sunday 06-1	vk 6-2024

ENTER PARTICIPANT INFORMATION

- Click "Update Information" under each participant
- Enter name and gender for each of your participants. If you do not have names yet, you can simply put "Scout One", "Scout Two", etc
- Click "Done"

PLEASE NOTE: NO CHANGES WILL BE SAVED UNTIL THE CHECKOUT STEPS, EVEN IF NO PAYMENT IS APPLIED

- 'Checkout Required' Indicates that changes to the participant are not saved yet
- Process is explained in upcoming steps

4 Wolverine Youth			•
Wolverine Youth	Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00	Wolverine Youth	Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00
Update Information	Autofill	Update Information	Autofill
Wolverine Youth	Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00	Wolverine Youth	Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00
Update Information	Autofill	Update Information	Autofill





ADD/CHANGE PARTICIPANT

 Click "Additional Actions" to drop down the menu below

ſ	Ad	ditional Actions	•
	+	Add Participants	
	G	Change Participant Type	
		Edit Billing Info	
	ń	Parent Portal	
	i	Payment Schedule	

Session I - Wolverine - 🚎 የ Owasippe Summe	r Camp
L Participants Territoria	
Registration Contact	^
DeVries, Dalton Booked Feb 19, 2024 10:00 PM	Preview Information
Update Information (2) Autofill	Additional Actions
4 Wolverine Youth	
DeVries Rex Regular Price: \$400	0.00 Klima Jonah Begular Price: \$400.00

- In the "Add Participants" box you can enter the number you would like to add to your current roster. When completed, click "Add attendee"
- In the "Change Participant Type" box change one or more attendees from one registrant type to another. For example, a 'New Scout' to a 'Youth' participant.
- Select the new registrant type from the dropdown list and click the "Save" button when you've made all desired changes.

	De sisteret Torre	Duine	Number	Qua	intity
	Registrant Type	Price	Left	Ne	eded
	Wolverine Youth	\$385.00	*	0	
Wolverine New	Scout (Since 1/1/24)	\$385.00	*	0	
	Wolverine Adult	\$200.00	*	0	
	Adult Guest	\$0.00	*	0	```
Added participants	Wolverine Youth early dis	scount ends til you co	Wed 05-1 mplete c	5-2024 11 heckou	:59 Pl

Youth). • Select the • Part time p • *If a regist	new registrant type from the dropdown list and articipants cannot be changed to another registr rant type is full or reached the registration limit, u	click the "Save" buttor rant type. use Admin Override	when you've made all desired changes.	3 of Aloha Co
Name	Current Participant Type	Current Cost	Type To Change To	0:00 PM
DeVries, Rex	Wolverine Youth	\$400.00	Not Changing Registrant Type	arly discount
Klima, Jonah	Wolverine Youth	\$400.00	Not Changing Registrant Type ~	
Peters, Kyle	Wolverine Youth	\$400.00	Not Changing Registrant Type ~	
Vitti, Joe	Wolverine Youth	\$400.00	Not Changing Registrant Type ~	
One, Son	Wolverine New Scout (Since 1/1/24)	\$400.00	Not Changing Registrant Type ~	
Two, Son	Wolverine New Scout (Since 1/1/24)	\$400.00	Not Changing Registrant Type ~	\$2,800.00
Chavarria, Nick	Wolverine Adult	\$200.00	✓ Not Changing Registrant Type	£00.00
Owasippe, Chief	Wolverine Adult	\$200.00	Wolverine Youth (\$400.00) Youth Wolverine New Scout (Since 1/1/24) (\$	\$400.00) Yout
Dutton, Terry	Adult Guest	\$0.00	Adult Guest (\$0.00) Other	



CHECKOUT TO SAVE PROGRESS

- 'Checkout Required' Indicates that changes are not yet saved.
- Click "Proceed to check out"

Registration Contact	Booked Feb 19, 2024 at 10:00 PM			
DeVries, Dalton Booked Feb 19, 2024 10:00 PM	Check Out Required Registration closes in 117 days: You have 1 participant that requires Check Out. These spots are not held until check			
Additional Actions	out is completed.			
4 Wolverine Youth	Assigned Campsite: 9 in Wolverine Site 08			
3 Wolverine New Scout (Since 1/1/24)	Regular Price: \$3,200.00 Q			
Medic 4 - Dog, Teddy Regular Price: \$400.00 One, Son Regular Price: \$400.00 Checkout Required Early Discount: -\$15.00 Booked Feb 19, 2024 10:00 PM Early Discount: -\$15.00 Balance Due: \$385.00 Booked Feb 19, 2024 10:00 PM Balance Due: \$385.00	Pending Early Discount*: -\$105.00 Q			
Update Information Autofill Update Information Autofill	Balance Due: \$3,095.00 *Requires payment in full by due date			
Two, Son Booked Feb 19, 2024 10:00 PM 4 Regular Price: \$400.00 Early Discount: -\$15.00 Balance Due: \$385.00	Proceed to Checkout			
Update information	Event Contacts			
2 Wolverine Adult				
Chavarria, Nick Booked Feb 19, 2024 10:00 PM Regular Price: \$200.00 Balance Due: \$200.00 Owasippe, Chief Booked Feb 19, 2024 10:00 PM Regular Price: \$200.00 Update Information Autofill Update Information Autofill				
1 Adult Guest				

- Select "Pay \$0.00" if you wish to defer payment.
- Click "Checkout"

Your updates are now official with the camp

Pay \$0.00 r	ninimum amount due	
○ Pay \$3,095	.00 full amount due	
⊖ Pay other a	mount	



WAYS TO PAY

- Payment to OSR from the troop is due on the Friday at the end of your camping session. Cash, check, or card are all accepted payment methods at this time.
- Troops may wish to pay OSR as they receive payment from their participants for simple accounting.
- Troops can track these payments by participants via BlackPug...
 - Return to the payment tab
 - Click "Pay other amount"

- In the pop up window, enter in the amount each participant will be paying
- Click save

t			Pay Amount	
Participant Summary	ar Name	*Total Cost Total Pai	d Balance Due	Min Due Now
	1	,	Volverine Youth	
	ici DeVries, Rex	\$385.00	\$385.00	
Financial Summary	Klima, Jonah	\$385.00	\$385.00	
Regular Price:	Peters, Kyle	\$385.00	\$385.00	
Pending Farly Discount*	Vitti, Joe	\$385.00	\$385.00	
Forlang Early Discourt .		Wolverine	New Scout (Since 1/1/	24)
Balance Due:	Medic 4 - Dog, Teddy	\$385.00	\$385.00	
*Requires payment in full by <u>due date</u>	One, Son	\$385.00	\$385.00	
	Two, Son	\$385.00	\$385.00	
			Wolverine Adult	
Payment Options	Chavarria, Nick	\$200.00	\$200.00	
	Owasippe, Chief	\$200.00	\$200.00	
○ Pay \$3,095.00 full amount due		Tota	al \$3,095.00	\$0.00
Pay other amount \$0.00 Enter Amount	To pay additional char	nge the amount in the Paying I	Now box	
	*Participants with an early	discount must be paid in full prior	to the Early Discount date to	preceive the discount
	220			

- Proceed to check out, and follow the same steps as previously, listed on page 4
- Troops can also use the Parent Portal to allow scouts and parents to pay online directly. For instructions view the Parent Portal Guide on our camping resources page <u>here</u>.
- Even if balances are paid prior to your camp session, your troop may still have a remaining balance to pay on the Friday at the end of your camping session from changed schedules, added activities, or additional troop purchases (like photos and pizzas) that get charged to the account throughout the week.



<u>NEXT...</u>

Once the campsite is booked, participant information is updated, and you have checked out, your troop is now ready to sign up for programs, merit badge classes, and activities!

Additionally, the Parent Portal can be set up if troops wish to allow troop members individual access to register to attend, to make payments and complete data entry.

For more information on these next steps, view the other registration guides on the camping resources page <u>here</u>.

https://pathwaytoadventure.org/camping/resources