

ScoutsBSA Summer Camp GUIDE TO PARENT PORTAL

Parent Portal is an optional feature that allows you (the registration contact) to provide your parents with access to just their Scout's part of the registration, to make payments, sign up for badges and activities, and complete data entry. Registering your unit for summer camp requires quite a bit of data to be entered about each participant. Depending on your troop size, this task may take the registration contact a significant amount of time to complete. If you don't use the Parent Portal then you have two options: enter all this information yourself, or allow your parents full access to the registration by giving each one your registration number and email address. The latter opens up the ability for parents to make accidental changes to the registration and introduces privacy concerns because each parent can see the information for all the other Scouts. By using Parent Portal, you are shifting this data entry to the parents while also only allowing a parent to see their own Scout's information.

CAMP BLACKHAWK & CAMP WOLVERINE ACCESS REGISTRATION HERE:

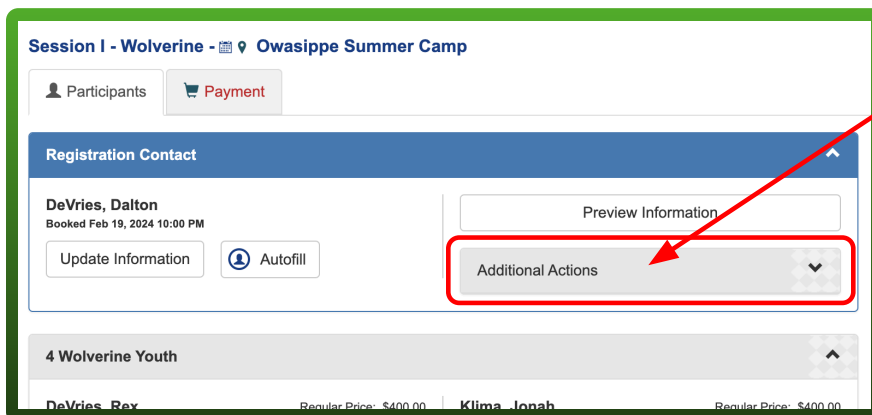
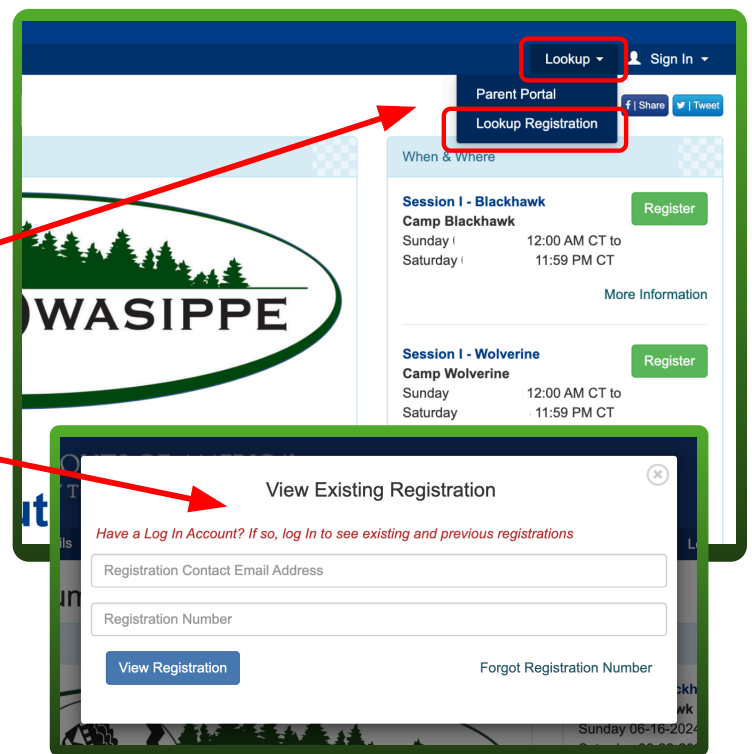
<https://scoutingevent.com/456-OSR2024>

<https://pathwaytoadventure.org/outdooradventure/#ScoutsBSACamping>

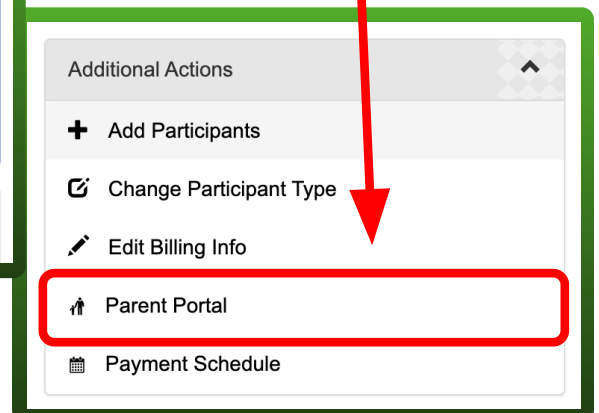
In the "Lookup" drop down menu in the top right corner, select "Lookup Registration"

Enter your email address and registration number and click "View Registration"

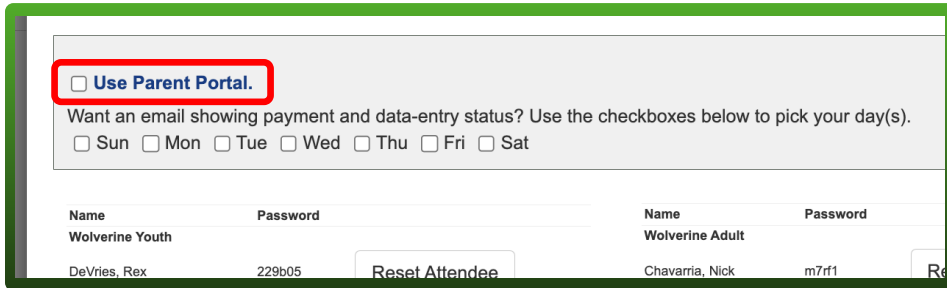
If you have forgotten your registration number, it was sent to you via email. You can also click "Forgot Registration Number" and enter your email address on the next screen and it will be resent.



Select the "Additional Actions" dropdown menu
Select "Parent Portal"



Start by clicking the Use Parent Portal checkbox



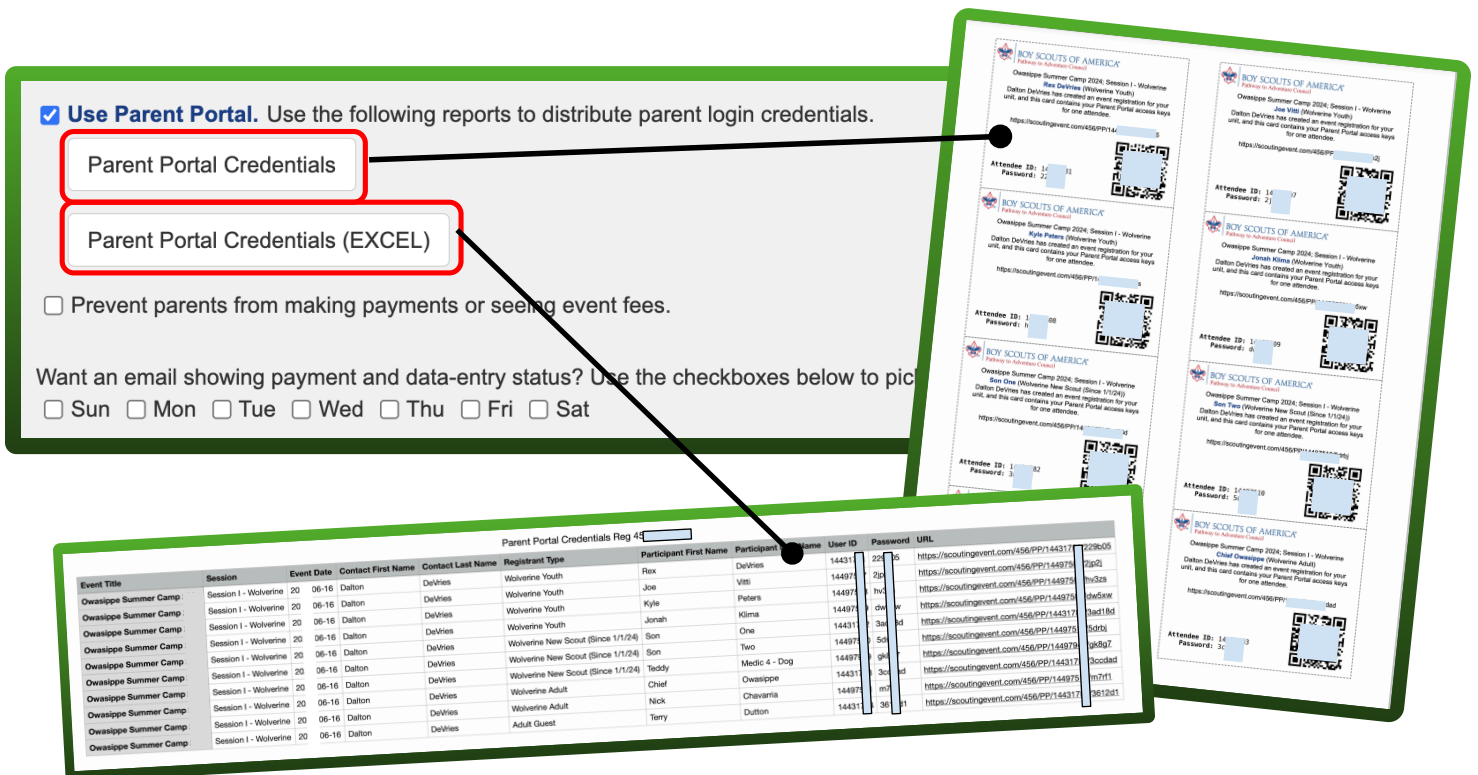
Use Parent Portal.

Want an email showing payment and data-entry status? Use the checkboxes below to pick your day(s).

Sun Mon Tue Wed Thu Fri Sat

Name	Password	Name	Password
Wolverine Youth		Wolverine Adult	
DeVries, Rex	229b05	Chavarria, Nick	m7rf1

Print parent login credentials using one of the following two buttons



Use Parent Portal. Use the following reports to distribute parent login credentials.

Parent Portal Credentials

Parent Portal Credentials (EXCEL)

Prevent parents from making payments or seeing event fees.

Want an email showing payment and data-entry status? Use the checkboxes below to pick

Sun Mon Tue Wed Thu Fri Sat

Event Title	Session	Event Date	Contact First Name	Contact Last Name	Registrant Type	Participant First Name	Participant Last Name	User ID	Password	URL
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Youth	Rex	DeVries	14431	229b05	https://scoutingevent.com/456/PP/14431/229b05
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Youth	Joe	Vitti	14497	72b2	https://scoutingevent.com/456/PP/14497/72b2
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Youth	Kyle	Peters	14497	72b2	https://scoutingevent.com/456/PP/14497/72b2
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Youth	Jonah	Klima	14431	01b7	https://scoutingevent.com/456/PP/14431/01b7
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine New Scout (Since 1/1/24)	Son	One	14431	5d1	https://scoutingevent.com/456/PP/14431/5d1
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine New Scout (Since 1/1/24)	Son	Two	14497	5d1	https://scoutingevent.com/456/PP/14497/5d1
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine New Scout (Since 1/1/24)	Teddy	Medic 4 - Dog	14431	3c4d	https://scoutingevent.com/456/PP/14431/3c4d
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Adult	Chief	Owasippe	14497	9d4	https://scoutingevent.com/456/PP/14497/9d4
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Adult	Nick	Chavarria	14497	m7	https://scoutingevent.com/456/PP/14497/m7
Owasippe Summer Camp	Session 1 - Wolverine	20 06-16	Dalton	DeVries	Wolverine Adult	Terry	Dutton	14431	361	https://scoutingevent.com/456/PP/14431/361

“**Parent Portal Credentials**” will provide print friendly cards to cut out and give to the participant and their parent. It has their attendee ID, password link and a QR code they can scan. With this information they can enter the portal. Parents with multiple cards are able to link their participants together once they log in.

“**Parent Portal Credentials (EXCEL)**” is the best way to save a digital copy for the troop. If a participant needs their information it can be easily accessed here.

Use Parent Portal. Use the following reports to distribute parent login credentials.

Parent Portal Credentials

Parent Portal Credentials (EXCEL)

Prevent parents from making payments or seeing event fees.

Want an email showing payment and data-entry status? Use the checkboxes below to pick your day(s).

Sun Mon Tue Wed Thu Fri Sat

“**Prevent parents from making payments or seeing event fees**” blocks parents from making payments. This option is good for units where parents pay the unit and then the unit pays the council. For example, the unit may have additional fees added to the council price for summer camp to account for additional expenses of the trip.

“**Want an email showing payment and data-entry status?**” Check one or more days to receive a unit summary email showing payment and data entry status for each participant. For example, if the troop meets each Wednesday you can select to have a summary sent to you Tuesday for easy access.

Parent Portal Credentials
Reset credentials to reassign an attendee to another parent. (see FAQ for more information)

Name	Password	Name	Password
Wolverine Youth		Wolverine Adult	
DeVries, Rex	2 005	Chavarria, Nick	m h
Klima, Jonah	d kw	Owasippe, Chief	3 ad
Peters, Kyle	7 15	Adult Guest	
Vitti, Joe	2 9	Dutton, Terry	3 d1
Wolverine New Scout (Since 1/14)			
Medic 4 - Dog, Teddy	g 97		
One, Son	3 8d		
Two, Son	5 j		

assign an attendee to another parent. (see FAQ for more information)

Name	Password
Wolverine Adult	
Attendee (14497511)	b m
Owasippe, Chief	3 ad
Adult Guest	
Dutton, Terry	3 d1

Reset Attendee

Are you sure you want to clear data-entry from DeVries, Rex and reset their password?
All information entered will be cleared!

Cancel **Reset Password Only** **Clear Data-entry and Password**

“**Parent Portal Credentials**” Here you can see all of the participants and their passwords. You can reset the attendee’s password if needed, or remove all of the attendees information including their name and data entered. Badge selection may not automatically delete because if this Scout has already reserved spots in a merit badge that is now filled to capacity, you may want to transfer that spot to another Scout in your unit.

ACCESSING PARENT PORTAL

PAY

LINK MY OTHER ATTENDEES

UPDATE INFORMATION

BADGE SELECTION