

OWASIPPE

CUB SCOUT

CAMP GUIDE

2024



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IMPORTANT *CONTACTS*

<i>Contact</i>	<i>Phone</i>	<i>Email</i>
Pathway to Adventure Council Office	(312) 421-8800	ptac.camping@scouting.org
Reservation Director Nick Chavarria	(708) 259-7655	nrchava@gmail.com
Director of Camping Services Shelby Nuckols	(312) 421-8800 x 202	Shelby.nuckolls@scouting.org

RESERVATION CONTACT INFO

OSR Administration Center Phone: (231) 894-4061

Owasippe answers our seasonal phone line from the day staff arrives (mid-June) until the last Scout goes home. (early-August).

Emergency phone messages can be received at the number above. Callers should be prepared to leave details such as Scout's name, unit number, and campsite. Due to the reservation's size, it may take up to several hours for a message to reach the recipient.

WELCOME

MESSAGE

Dear Scouters,

Welcome to Owasippe Scout Reservation. We are excited to have you join us at our 2024 Webelos Camp! Webelos Camp occurs along the shoreline of the pristine lake at Camp Wolverine (Zaxie!).

This summer, we have dedicated one session to strictly Webelos, and another for all cub scouts. Our team is excited about the positive impacts we can make having the entire camp's facilities and staff at our disposal to offer Cub Scout programming. These changes include more selection of Adventure options, enhanced evening program, and more opportunities for swimming, boating, and shooting.

Our team is hard at work planning a quality and engaging program that maximizes fun experiences, learning, and fellowship led by a staff that have a focus on customer service and being positive and impactful role models. Our goal is for your Webelos to leave being energized to have a great Scouting year, excited to finish out the Webelos program strong, and eager to continue their Scouting journey into the Scouts BSA program.

Yours In Scouting,

Nick Chavarria | *Reservation Director*

Dalton DeVries | *Assistant Reservation Director*

Joe Vitti | *Wolverine Camp Director*

Kendall Robinson | *Wolverine Program Director*

Michael Magruder | *Wolverine Camp Commissioner*



WHO MAY ATTEND CUB CAMP?

Cub camp at Wolverine is divided into two sections: One for all Cub Scouts, and the second for Webelos (4th Grade) and Arrow of Light (5th Grade) Scouts. Cub camp is designed for Scouts that have completed kindergarten through those entering the 5th grade. Webelos/AOL Camp is open Scouts who will be in 4th or 5th grade during the 2024-2025 school year. Webelos/AOL Camp is not intended for incoming 6th graders, who should attend Scouts BSA camp with their new troop.

A Den Chief may serve as a Den Chief during Webelos/AOL Camp provided they:

- Attend for the purpose of providing assistance and leadership
- Are a role model and demonstrate Scout Spirit

Families of Scouts are invited to sign up for a week at Reneker Family Camp! Staff led programs, organized by age group, are available for all family members. You may reserve a cabin at Reneker for the week your Scout is at camp and have him join you before or after Camp. Each cabin comes with a full kitchen and two bedrooms. Washroom, shower, and laundry facilities are at a central shower house. More information on Reneker Family Camp can be found at this link: <https://scoutingevent.com/456-OSRCubCamp2024>



CAMPING AS A CUB SCOUT DEN

If a Den is attending camp together as a den, a minimum of two BSA registered adult leaders (21 and over) are required with a minimum supervision ratio of one (1) adult per four (4) scouts. Each Den must have at least one female adult (21 or over) if female scouts are in attendance. Two registered leaders are required for a den of up to eight scouts, with an additional registered adult required for each four scouts after that. Scouts may tent with other scouts of their same gender with no more than two years of difference in age, or scouts may tent with their own parent. No scout may share a tent with an adult who is not their parent.

Current Youth protection training is required for all adults in camp. Please bring proof of current training when you arrive at check-in. .



ADULT ATTENDANCE AND REGISTRATION REQUIREMENT

An adult attending Cub Scout Camp with their own child, not with a pack, is not required to be a registered adult in the BSA. They must have Youth Protection Training and bring proof to present at check-in.

Adults attending with a pack must be registered adults in the BSA. Proof of current registration will be required at check-in.

Cub Resident Camping requires a minimum of 1 registered adult for every 4 scouts.

If a scout and parent are attending camp without their den, each scout must be accompanied by a parent or guardian. No scout may share a tent with an adult who is not his/her parent.

SESSION DATES

Session 1
(All Ranks)

July 28 - July 31

Session 2
(Webelos/AOL Only)

July 31 - August 3

ARRIVAL & CHECK-IN

Cubs and parents should go directly to Camp Wolverine to check in!

CHECK-IN PROCEDURES

Unit leaders/parents will check in with camp leadership to:

- Confirm accurate attendance of all participants
- Submit required paperwork and forms (listed below)
- Review unit's previously submitted Dietary Needs

NECESSARY PAPERWORK

- Completed BSA Medical including parts A and B for each adult and youth participant.
- Roster of youth and adult participants (if attending as a Den)
- Proof of unit insurance (required for non-PTAC units if attending as a Den)

CENTRAL REGISTRY CHECK

State of Michigan law requires that each adult (21 years of age or older) undergo a check against their state of residency's child abuse and neglect registry. The camp must have proof that this check has been completed and that the adult is not found to have been deemed a perpetrator of abuse or neglect. Forms can be found on the camping resources page. This check may take several weeks, so please submit the form several weeks before your scheduled arrival. This check must be submitted each year you attend camp.

MEDICAL FORMS

All participants (youth and adult) at Scout Summer Camps must submit a complete BSA Medical Form upon arrival at camp. BSA Medical Form parts A & B must be complete and current (no older than 12 months prior to your stay at camp). A photocopy of both sides of participant's health insurance card is also required.

BSA Medical Form Parts A and B: Are to be completed and signed annually by parent or guardian (or participant if over 18 years old). This includes health history, informed consent, talent release, and hold harmless/release agreement.

Medical Records Retention

The State of Michigan requires that the camp retain a copy of the BSA Medical Form for each camper for up to three years after attending camp. Campers are required to submit a copy of the medical form during check-in. This medical form will not be returned to the unit.

Medical Screening Policy

The State of Michigan requires that every camper (youth and adult) undergo a medical screening as part of the check-in process. Campers who arrive late must report to the camp office to complete a medical screening upon arrival.

Medication @ Camp

The administration of medication is the responsibility of the individual prescribed the medication, or that individual's parent or guardian. A unit leader can agree to accept responsibility to administer medication to a Scout, but the BSA does not mandate or require a unit leader to do so.

Medication Administration Record

The State of Michigan requires that a record of medication administration is utilized by each unit, including prescription and over-the-counter medication. The log form will be provided for each unit, but unit leadership is expected to utilize and maintain this log. Michigan also requires that the camp medical staff have access to this medication log information throughout a unit's stay at camp. This log must be turned in, properly completed, at the end of your week per Michigan law.

Medication Storage

Each unit is required to provide secure storage for all medication. **Camp staff will not store or administer medication to Scout campers or adults.**

Medication must be in its original container.



Time	Day 1 (Sun / Wed)	Day 2 (Mon / Thu)	Day 3 (Tues / Fri)	Day 4 (Wed / Sat)
7:45 AM	[Greyed out]	Flag Ceremony @ South Flagpole	Flag Ceremony @ South Flagpole	Flag Ceremony @ South Flagpole
8 AM		Breakfast @ Dining Tent	Breakfast @ Dining Tent	Breakfast @ Dining Tent
9 - 12 PM		Morning Program	Morning Program	9 AM Checkout
12:30 PM		Lunch @ Dining Tent	Lunch @ Dining Tent	[Greyed out]
1 - 2 PM	Check-In	Rest Time	Rest Time	
2 - 5 PM		Afternoon Program	Afternoon Program	
5:45 PM	Flag Ceremony @ South Flagpole	Flag Ceremony @ South Flagpole	Flag Ceremony @ South Flagpole	
6 PM	Dinner @ Dining Tent	Dinner @ Dining Tent	Dinner @ Dining Tent	
7 PM	Opening Firebowl	Evening Program	Closing Firebowl	
10 PM	Lights Out	Lights Out	Lights Out	

Rest Time - This is time for scouts to spend time in their campsite, play games with friends, and enjoy unstructured time at camp.

Morning / Afternoon Program - Exciting programs awaits cub scouts in the mornings and afternoon at Wolverine! Our daytime program focuses on fun learning and experiences unique to our central Michigan reservation. Get ready, fun is set to MAXIMUM!

Evening Program - These special programs are designed to scouts and parents to experience camp to the fullest. We hope you join us for these exciting programs.

DAILY SCHEDULE

FOOD SERVICE

Cub Camp at Camp Wolverine (Zaxie!) includes a central dining tent for all meals. All Scouts and leaders eat together, with meals served cafeteria style. A field uniform (Class A) is highly encouraged for dinner and flag ceremonies.

The camp's menu is designed by a licensed dietician and is intended to meet the dietary requirements of active scouts and leaders. The menu will be available on our website. Menu changes can occur during the summer, when required.

Although the meal provided should be adequate, supplemental food is available. This includes:

- Milk at breakfast and dinner
- Cereal station at breakfast
- Peanut butter and jelly station at lunch and dinner
- Salad bar at lunch and dinner

Scouts and leaders are expected to assist in cleanup. At the end of the meal, everyone is responsible for clearing and cleaning the table



ALLERGIES AND DIETARY NEEDS

Any special food needs or requests must be submitted in advance of your stay at camp using the OSR Dietary Needs form. It is unreasonable to arrive at camp and expect to be accommodated without pre-camp communication of dietary needs. We are happy to accommodate medical and religious dietary needs, as well as vegetarians. We cannot accommodate dietary preferences. Some campers with dietary needs and preferences find it easier to supplement meals by providing their own food, which they bring to camp. We're happy to provide storage (and/or possibly prepare) required personal foods.

While we attempt to accommodate dietary needs, extreme situations or specialty items may incur additional cost. In these situations, the cost would be passed along to the unit. All questions regarding dietary needs should be directed to our food service provider. Their contact information and the dietary request form can be found on the [PTAC Camping Resources Page](#).

SUGGESTED GEAR LIST



EQUIPMENT PROVIDED IN EACH SITE

- Picnic tables
- KYBO (latrine)
- Bulletin Board
- 2-Person Canvas Wall Tents (9'6" x 7'6")
- Canvas cots
- Drinking water access

Note to Units Providing their Own Tents

Personal tents must meet the minimum standard of 30 sq ft of floor space per camper. Personal tents must be clearly marked "NO FLAME IN TENTS".



SUGGESTED PACK EQUIPMENT

- First Aid Kit / Unit Medical Log
- Lockable Medication Cabinet
- Den Flags
- Lanterns
- Axes / Saws
- Tarps / Dining Flys
- Rope
- Advancement Records
- Thumb Tacks



PROHIBITED ITEMS

Prohibited items include, but are not limited to:

- Personal Firearms / Ammunition
- Bows / Arrows
- Fireworks, Alcohol, Illegal Drugs
- Items Prohibited by the BSA or your unit
- Pets
- Boats
- Chain Saws
- Generators



KEY INFORMATION

Being new at summer camp can be overwhelming! We want to make sure your stay is as easy as possible, so below we've indicated some "need to know" information for units new to Owasippe. Please do not hesitate to contact us for more information or to answer any questions you may have.

THE OWASIPPE SCOUT CAMPS

Camp Blackhawk: Situated on Big Blue Lake, offers dining hall meal service and program

Camp Wolverine: Situated on Lake Wolverine, offers cooked meals delivered to campsite

Webelos/AOL Camp at Wolverine: This is our Webelos/AOL camp program at Wolverine, using a dining tent for meals.

Reneker Family Camp: Cabin camping for families offering exciting programming for all ages. A great way to bring the whole family to Owasippe!

High Adventure and Outposts: Offered at a variety of locations around Owasippe, offered for Scouts.

Administration Center: The "Ad Center" is our main reservation office and is centrally located on the Reservation. Services at the Ad Center include:

- Food Preparation Center (Food Prep) – All meals on the reservation are prepared at this main kitchen facility.
- E. Urner Goodman Scout Museum – An amazing collection of Scouting memorabilia from the past years of Scouting - worth a visit!



KEY INFORMATION

INTERNET SERVICE

Public Wifi is available at the North and South Lodges, as well as at the Ad center. As OSR is located in rural Michigan, internet service can be intermittent. With this in mind we ask that WiFi access be limited to adults only.

CAMPsites

Owasippe's campsites are numbered, not named. We call our campsite bathroom's KYBOs. Each KYBO has flush toilets, a urinal, a sink, and hot showers. Some campsites share a KYBO with a neighboring site. It is the unit's responsibility to maintain a clean KYBO with cleaning supplies provided by the camp.

OWASIPPE HIKING TRAILS

Owasippe has a vast network of hiking trails for you and your scouts to explore! The trail system is one of Owasippe's oldest program resources. Many of these routes pre-date Owasippe and served as Native American, Pioneer, and logging routes. Hiking patches and segments are available for purchase in the main Trading Post. Please refer to information on our website regarding trails, maps, and any special details.

CHECK-OUT PROCEDURES

When your pack is prepared to leave, a staff member will approve that you have left your campsite better than you found it. In order to receive your summer camp patches, your campsite must be inspected and approved, and your parent/leader evaluations must be turned in. Camp staff may require you to have your site inspected before departure.

2024 FEES

	Early Bird	Standard
Scouts	\$185	\$210
Adults	\$125	\$150

Early Bird - Paid in Full BY June 15th, 2024
 Standard - Paid in Full AFTER June 15th, 2024



REFUNDS

REFUND TIMELINE	REFUND AMOUNT
30 or more days before event	100%
15 - 29 days before event	50%
14 or less days prior to event	No Refund
*Refunds will not include the 3% credit card fee	
Refund requests must be made in writing to ptac.camping@scouting.org .	



ONLINE REGISTRATION

All registration for PTAC summer camps is conducted online. Deposits and payments are also handled through our online registration system.

For registration, please go to:
<https://pathwaytoadventure.org/cubscoutresidentcamp/>



RULES AND POLICIES

ALCOHOL, DRUGS, SMOKING

The possession, consumption, or use of alcohol, drugs (including marijuana), or illegal substances while participating in the Scouting program or on Scout property is prohibited. Violations of laws will be reported. Violators will not be allowed to remain on camp property.

Adult leaders are asked to refrain from smoking and other tobacco use when in proximity of Scouts.

BICYCLES IN CAMP

Bicycle use by campers is restricted to camp-sponsored cycling activities, such as Cycling Merit Badge. A helmet must be worn during cycling activities. Bicycles may not be used on hiking trails.

BOATS IN CAMP

Privately owned boats are not permitted in camp, nor on camp-owned docks or shoreline.

BUDDY SYSTEM

It is expected that Scouts always utilize the buddy system.

CHECK-IN, CHECK-OUT, EARLY RELEASE

All campers must properly check in and check out of camp. A log is in each sub-camp office for this purpose.

An "Early Release of Scout" form must be submitted for any youth leaving camp and/or the supervision of their Scoutmaster prior to the end of the camp week. This form should be turned in when the unit arrives in camp. The form is available on our website. Here is the link for that form:
<https://pathwaytoadventureorg.wpcomstaging.com/wp-content/uploads/2021/07/Campers-Early-Release-Form.pdf>

CAMPER SECURITY

Any person without proper identification (staff name tag, camper wristband, visitor tag) should be reported to the camp office. Trespassers will be escorted off camp property and the authorities will be notified.

- **Wristbands:** Each registered camper (youth and adult) will be issued a wristband (or similar item) that they must wear at all times. Campers will not be permitted to access activities without this wristband. Replacement bands will be available in the sub-camp office.
- **Staff Identification:** Camp Staff and volunteers are issued an Owasippe name tag (or similar item) and staff wristband to be worn at all times.
- **Visitors:** Visitors must check-in and check-out at the sub-camp office. Visitors are issued a visitor wristband or tag at the time of check-in.

CAMPER DISCIPLINE

Michigan State Law indicates: "A camper shall not be deprived of food or sleep, shall not be placed alone without staff supervision, observation, and interaction, or shall not be subjected to hazing, ridicule, threat, corporal punishment, excessive physical exercise, or excessive restraints," either by staff leaders or another camper.

Unit leaders are responsible for behavior of the scouts in their units. If there are concerns regarding scout behavior, they should be directed to the Camp Director or unit's Scoutmaster. Discipline must be constructive.

- Discipline must reflect Scouting's values.
- Corporal punishment is never permitted.
- Disciplinary activities involving isolation, humiliation, or ridicule are also prohibited.

CHILD ABUSE REPORTING

It is mandatory that any staff or adult leader/volunteer report any suspected or actual child abuse or neglect immediately. Suspected or actual abuse or neglect should be reported to the camp director and to local authorities, such as the police and/or Department of Social Services and to the Michigan Centralized Intake (855-444-3911)

SCOUTS FIRST HELPLINE

As part of its "Scouts First" approach to the protection and safety of youth, the BSA has established a dedicated 24-hour helpline to receive reports of known or suspected abuse or behavior that might put a youth at risk.

1-844-SCOUTS1 (1-844-726-8871)

When to use it:

- Anytime you believe a youth has been harmed or their safety and wellbeing is at risk, and you cannot immediately reach your Scout executive or local council.
- If a youth is bullied because of race, color, national origin, religion, sexual orientation, or disability, and local help is unable to resolve the problem.

If someone is at immediate risk of harm, always call 911.



RULES AND POLICIES

DAMAGE TO CAMP PROPERTY

Units are responsible for any damage to camp property which occurs in their site or as a result of behavior of the unit's participants. Units are not permitted to cut down trees (living or dead), construct, paint, or modify structures, or otherwise deface camp property. A unit interested in completing a service project or campsite improvement must gain the permission of the camp director before beginning any project. When damage or unauthorized projects occur, a unit is financially responsible for its repair or replacement.

DOGS AND OTHER PETS

Pets are not allowed on Owasippe Scout Reservation.

FIREARMS, AMMUNITION, FIREWORKS, BOWS & ARROWS

No firearms, ammunition, fireworks, bows, or arrows of any kind may be kept in the possession of any camper or unit. Owasippe Scout Reservation does not permit personal firearms or archery equipment to be utilized on camp property.

FIRES AND FUELS

Campsite campfires must follow BSA Fireguard policies and be in an approved fire ring. Creation of new fire rings is not permitted. Liquid or propane fuels should only be used under adult supervision. Absolutely NO FLAMES are permitted in tents.

FLOAT PLANS

Units interested in checking out canoes, kayaks, or rowboats to be used outside of the designated boating areas and/or outside of program hours must submit a float plan and follow the BSA's Safety Afloat guidelines. These activities must be approved by the aquatics director. Float plan forms are available on our website.

HARRASSMENT AND BULLYING POLICY

Pathway to Adventure Council and the BSA do not tolerate harassment of any kind towards our youth members, adult volunteers, employees, members of the public, or suppliers. Any form of harassment that violates federal, state, or local law is a violation of this policy. This includes, but is not limited to, harassment related to race, religion, creed, color, sex, gender, sexual orientation, national origin, ancestry, citizenship status, uniformed service member status, marital status, pregnancy, age, medical condition, physical or emotional disability, or status with regard to public assistance.

Definition

The term "harassment and bullying" includes slurs and any other offensive remarks, jokes, and other verbal, graphic, or physical conduct that denigrates or shows hostility or aversion to an individual because of any of these characteristics, and that has a purpose or effect of creating an intimidating, hostile, or offensive environment, or of unreasonable interfering with an individual's Scouting participation. One type of harassment that is prohibited by this policy is sexual harassment, which includes unwelcome advances, requests for sexual favors, or other offensive verbal, visual, or physical conduct.

COMPLAINT PROCEDURE

If you believe that you have been harassed, or you become aware of an incident of harassment of someone else which affects Scouting in any way, you are responsible for reporting the incident immediately to the Camp Director, Reservation Director, or Scout Executive. An accusation of harassment will be investigated quickly and firmly, and in connection with legal counsel or other investigator, if appropriate. A substantiated violation of this policy will result in disciplinary action. Reporting harassment will not result in any form of retaliation.

CERTIFIED SERVICE DOGS

With prior written approval, Certified Service Dogs are allowed. A Service Animal Agreement is required to be signed prior to arrival.

GOLF CARTS

With prior written approval, Personal Golf Carts are allowed for those with limited mobility. For our full Golf Cart Policy and approval process, email ptac.camping@scouting.org.

MICHIGAN SUPERVISION REGULATIONS

For campers 13 years of age or older, there shall be 1 adult staff member for every 14 campers or a fraction thereof beyond the first 14. Campers 10 or older should be at a ratio of 1:10.

Please ensure your unit plans to bring the appropriate number of adult leaders to meet the size of your unit. If you have questions, please check with camp administration. Adult leaders from units constitute adult staff.



RULES AND POLICIES

VEHICLES IN CAMP

- After dinner on Sunday, units are permitted only trailers and 1 vehicle in their camp site. This will be strictly enforced.
- Units wishing to provide transportation for scouts traveling around the reservation are required to meet in designated parking lots.
- Vehicle passes: All vehicles in camp must display an Owasippe vehicle pass. These passes are available at check-in and from the camp offices.
- Parking: All vehicles must be parked in designated parking lots. Vehicles may not remain in campsites after unloading is complete.
- Speed Limit: The speed limit on all camp roads is 10 MPH.
- Vehicle usage must adhere to BSA guidelines. Some relevant components of BSA's Vehicle policies are:
 - Seatbelts must be worn at all times
 - Drivers must be over 18 and possess a valid driver's license
 - Riding in truck beds or out of a seated and belted position is expressly prohibited

YOUTH PROTECTION POLICIES

Current Youth Protection Training is required of all participants age 18 and above and must provide documentation of current training. It is expected that unit leaders be familiar with, follow, and enforce BSA policies regarding Youth Protection. Any violation of Youth Protection Policies must be reported.

Some relevant components of BSA Youth Protection are:

- The Buddy System: Scouts should travel about camp with a buddy
- Two-Deep Leadership: A minimum of two adults (21 or over) are required to attend camp for each troop
- Privacy and separate facilities: Adults and youth never share a tent.
- Toilet and shower facilities usage are to be scheduled to allow youth and adults separate times and privacy. This must also accommodate for gender.
- No one-on-one contact: interactions between youth and adults must take place within plain sight of others. At no time may an adult be alone (one-on-one) with a Scout, other than their own child
- The use of smartphones, cameras, mirrors, drones, etc., in places or situations where privacy is expected is prohibited.
- All aspects of the Scouting program are open to observation by parents and leaders.
- The BSA does not recognize any secret organizations as part of its program.
- Hazing and initiations are prohibited and have no part during any Scouting activity.
- All forms of bullying and harassment including verbal, physical, and cyber bullying are prohibited.
- Inappropriate public displays of affection are prohibited.
- Sexual activity is prohibited.
- Appropriate attire is required for all activities.

Allegations and investigations follow the procedures of the BSA Youth Protection policies, including immediate removal of alleged perpetrators.

CURFEW AND QUIET HOURS

Scouts must be in their campsites by 10:00 PM. Exceptions to this rule are limited to approved camp programs and emergency or medical situations. A Scout is Courteous. Campsite quiet hours are from 10:00 PM to 7:00 AM. Unit leaders are expected to enforce this rule with their Scouts and adults.

ACCIDENT AND SICKNESS INSURANCE

Units camping at Owasippe are required to have accident and sickness insurance. Pathway to Adventure Council units are provided this coverage by the council. Units from other councils must bring proof of accident and sickness insurance (which their councils may provide for them) to camp. This could be a copy of the policy or a letter from their council stating the council carries this insurance for units.

