

To all,

For Distribution to all Key3, District Key3, Unit and Roundtable Commissioners

Rechartering process updates for Pathway to Adventure Council 11-6-2023.

- Chartering and Membership renewal using Internet Rechartering 2.0 is the same process as last year. Units should collect registration fees as in the past and submit those payments online or directly to the Council office. **NOTE: The recharting code was eliminated several years ago.**
- The Charter Agreement is a separate step that is not included in Internet Rechartering. Units should be reminded that an agreement must be signed each year with their charter partner and submitted separately to the District Executive.
- JTE is a separate step from Internet Rechartering and should be submitted directly to the District Executive.
- The Council will not move to the new renewal process until 2024. There will be additional information about the new process most likely after the first quarter of 2024.
- The most important change that units need to know about, though, is that new members after August 1 will have already paid their membership fee for 12 months and will be shown as pre-paid during the upcoming recharter process. The units won't need to pay their fees again-only pay for current renewing members.
- Charters are due no later than December 31, 2023. Disregard any other dates for 2023.
- Units submitting their charters late could see a delay in posting on time.
- A Unit cannot submit their charter unless all Leaders have up to date YPT. If a charter is submitted on time or late and a unit leaders YPT will expire before March 31, 2024, that leader needs to take YPT now to insure there are no delays.
- Units should assign a leader to manage their charter and membership renewal. Ideally this needs to be done in August of each year.
- Please reach out to your District Executive, District Commissioner, Unit Commissioner, Roundtable Commissioner, or your District Chairperson, if you have any questions or issues regarding the recharter process this fall.