

How to use Canva

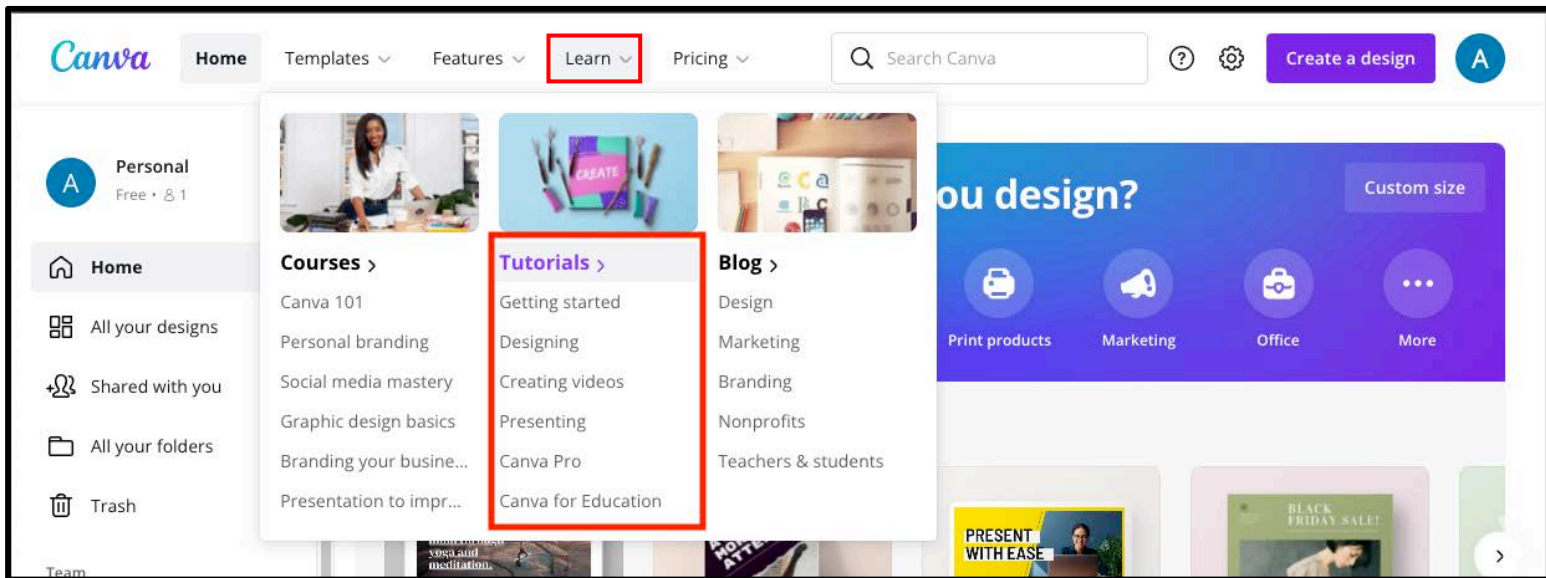
Step 1.

Go to www.canva.com and create a free account!

Step 2.

Click Learn > Tutorials

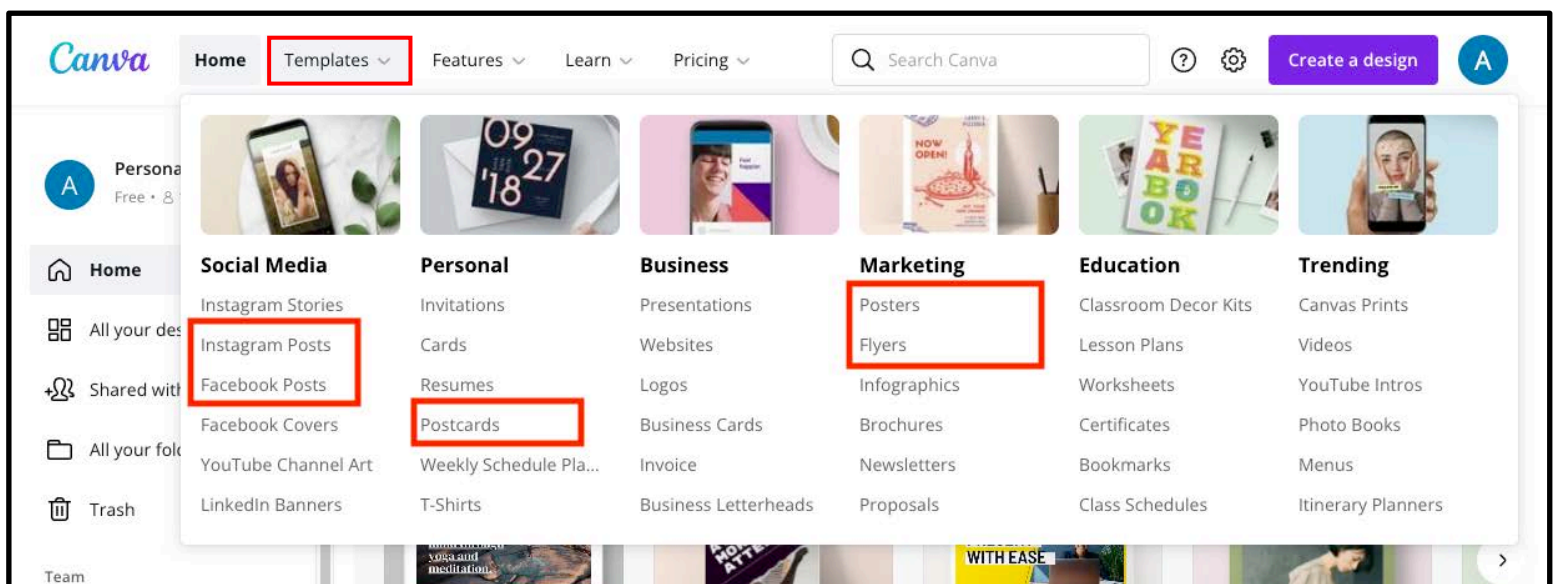
- Familiarize yourself with the platform and what you can do with it!



Step 3.

Click Templates

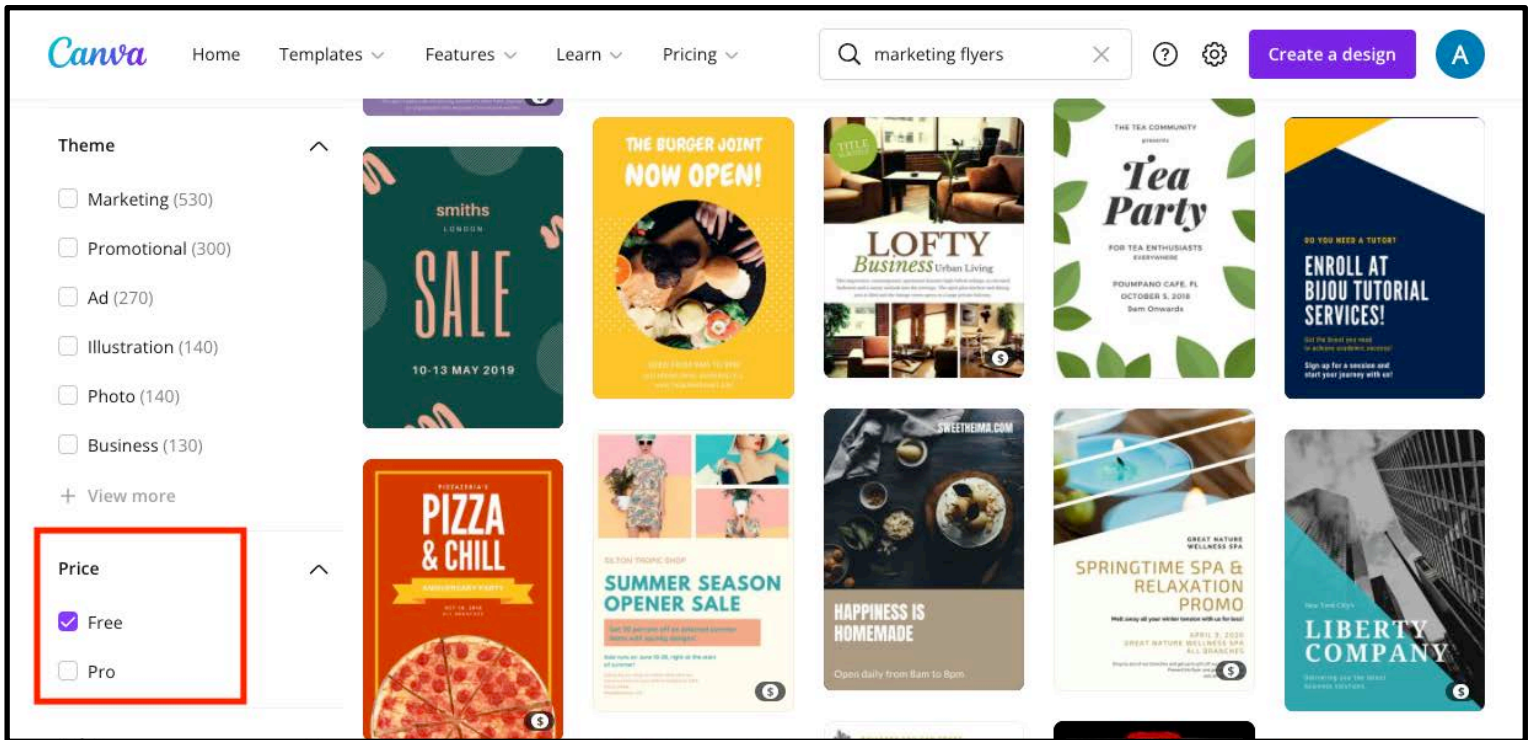
- Select a category! It will automatically filter options that best fit your needs. These are some popular ones:



Step 4.

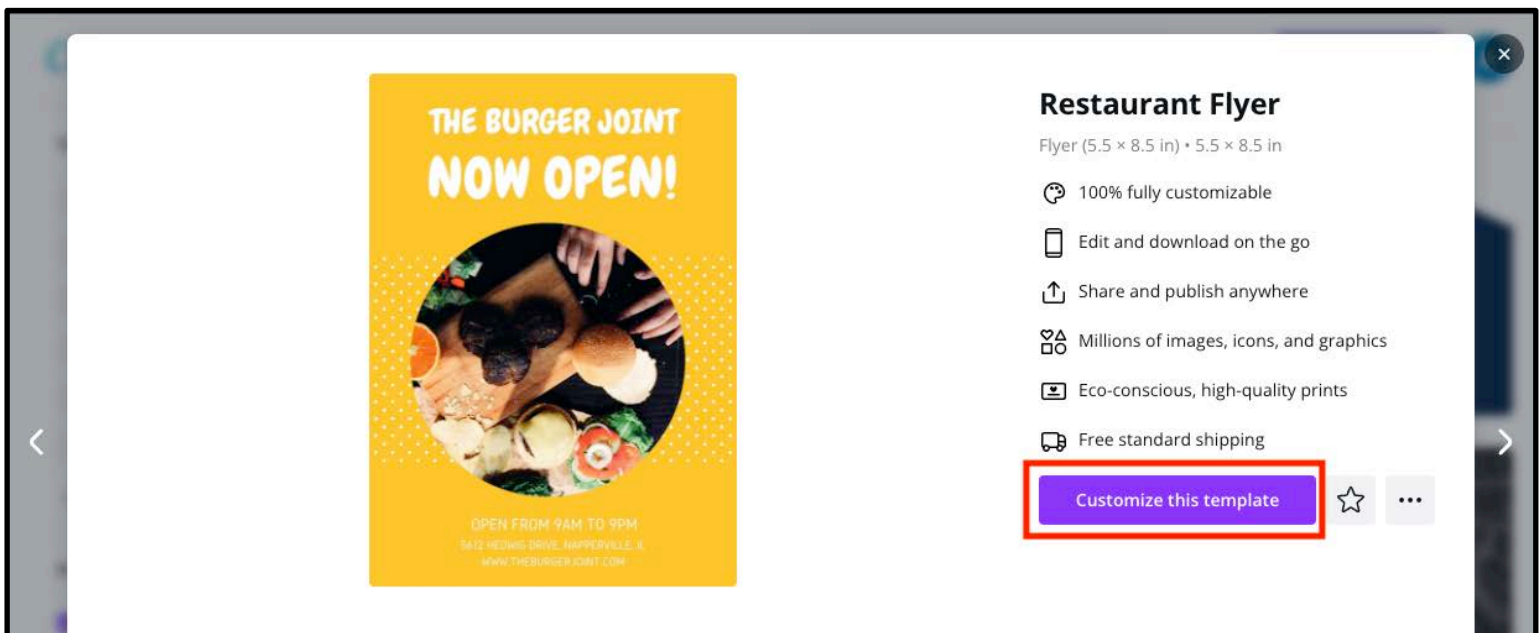
Filter by **FREE**

- Check the “Free” box to ensure you are only seeing options you don’t have to pay for



Step 5.

Once you have found a design you like, click **Customize this template**



Step 6.

Once you’re ready to customize, watch this video for an in-depth tutorial on how to customize a template: <https://tinyurl.com/PTACcanva>