

2022 TIME SHEET & PAYROLL REPORTING DATES

CHECK PAY DATE	TIME SHEETS DUE *
January 15	January 11
January 31	January 25
February 15	February 9
February 28	February 22
March 15	March 9
March 31	March 25
April 15	April 11
April 29	April 25
May 13	May 9
May 31	May 25
June 15	June 9
June 30	June 24
July 15	July 11
July 29	July 25
August 12	August 9
August 31	August 25
September 15	September 9
September 30	September 26
October 14	October 10
October 31	October 25
November 15	November 9
November 30	November 22
December 15	December 9
December 31	December 21 (thru the 31 st)

- Please note that due dates are subject to change. You will be notified accordingly.
- Time sheets with hours are due by 9:00 AM on the day listed
- **(Note: CAMP PAYROLL IS DUE ONE DAY EARLIER THAN LISTED)**

***If you need more time to process your department payroll please adjust the reporting date accordingly.**